

DRAFT Minutes of Meeting

Feb 11-13, 2019

National Housing Center

1201 15th Street, NW, Washington, DC 20005

The following Consensus Committee members, guests, and staff were present for all or part of the meeting:

Consensus Committee Members and Alternates

Aaron Gary	Jeff Inks	Michael Jouaneh
Amy Schmidt	Jerud Martin	Neil P. Leslie
Andrew Klein	John Barrows	Paul W Cabot
Bob Thompson	Josh Jacobs	Paula Cino
Charles Cottrell	Karla Butterfield	R. Christopher Mathis
Charles R. Foster, III	Kristopher Stenger	Robert D. Ross
Craig Conner	Laura Petrillo-Groh	Sanford Steinberg
Dana Bres, P.E.	Loren Ross	Sean S. Devlin
Donald Prather	Matt Sigler	Steve White
Greg Johnson	Matthew Cooper	Steven Rosenstock
Gregory Curtis Coolidge	Matthew Dobson	Theresa Weston
Hope Medina	Michael Cudahy	Thomas Culp

Committee Members Absent: Thomas Pape, William A. Sanderson, Cambria McLeod, Marc Allen Nard, Brandon Bryant, Johnny Goetz, Jeremiah William, Eric Schlegal

Guests

Susan Gitlin	Michelle Diller	Caesar Lejun
Darrel McMaster	Carl Seville	Ron Wolfarth
Kent Sovocool	Joe Cain	Jack Karlin
Joel Martell	Craig Drumheller	Ksenija Janjic
Jaclyn Toole	Gary Ehrlich	Michelle Foster

Staff

Allan Bilka (ICC Liaison)	Vladimir Kochkin	Kevin Kauffman
Nay Shah		

I. Chairman’s Opening Remarks (February 11, 2019)

Robert Ross convened the meeting on Monday February 18, 2019 at 8:00 am.

II. Approval of Agenda (February 11, 2019)

Meeting agenda was unanimously approved.

III. Approval of Minutes (February 11, 2019)

Minutes of the May 15-17, 2018 meeting of the Consensus Committee was unanimously approved.

IV. Review of the Rules and Procedures (February 11, 2019)

Vladimir Kochkin, Director of Applied Engineering at Home Innovation Research Labs, discussed the process and the procedure for the meeting. (A one-pager with the Basic Rules and Procedures for the meeting was emailed to the committee prior to the meeting and was also available to all members at the meeting as a handout.) The hearing order, process for the Consent Agenda, and voting protocol were discussed in detail.

V. Formal Actions on Public Comments (February 11 – February 13, 2019)

The Consensus Committee adopted a Formal Action (Approve, Approve as Modified, or Disapprove) on each of the 328 Public Comments that were submitted by the public, task groups, or committee members. The Consent Agenda items were voted on in blocks by chapter. Prior to addressing each chapter Robert Ross asked if anyone present (member or guest) would like to remove any items in that chapter from the Consent Agenda. Once each public comment removed from the Consent Agenda had been acted on, the Task Group Chair (or their representative) moved to accept all Task Group Recommendations for items on Consent Agenda, including Approved, Approved as Modified, and Disapproved items. This process was repeated for each chapter block. The meeting was open to the public and visitors were provided an opportunity to address the committee.

VI. Review of the 2020 NGBS Revision Process (February 13, 2019)

Vladimir Kochkin provided an overview of the next steps in the process including the committee letter ballot on the Formal Actions, development of the Second Draft Standard, public comment period, and processing of public comments. He noted that the process for ballot comments will include a circulation ballot. Process of public comments will include a task group review. He further reviews criteria for deferring public comments to the next update cycle.

VII. Adjournment (February 13, 2019)

Robert Ross thanked everyone for their participation, hard work, and commitment to the improvement of the National Green Building Standard. The meeting was adjourned by Robert Ross at 1:00 pm on Thursday February 13, 2019.

Respectfully submitted,

Kevin Kauffman
Committee Secretary